

Shottisham Parish Council
Minutes of the Meeting held on Tuesday 14th January 2025

Present: Chairman R Kay (RK), Cll D Wass (DW), Cll P Widdup (PW), Cll J Campbell (JC) and Cll N Brett (NB).

Attendees: Clerk L Roberts (LR), 2 parishioners

1-14/01/25 Chairman's Welcome and Apologies for Absence:

Apologies received from (SCC) Cll A Reid, (ESC) Cll J Mallinder, Cll P Bouscarle and Cll C Darby.

2-14/01/25 Open Forum:

No parishioners attended.

3-14/01/25 Receive any Declarations of Interest:

There were no declarations of interest.

4-14/14/25 Signing of Minutes:

The minutes of the meeting held on the 12th November 2024 were duly signed off by Chairman RK as an accurate record.

5-14/01/25 SCC and ESC Reports:

Councillors expressed their disappointment that Cll AR (SCC) and Cll JM (ESC) were unable to attend the parish council meeting again this month.

a) SCC Report

The main headlines of the topics covered in Cll AR's (SCC) written report include:

- Suffolk Regiment archives available to view at West Suffolk House.
- Suffolk's rural communities hit by loss of £3 million in Government Funding.
- Cabinet approves bold new vision for Suffolk's future.
- Suffolk discoveries rewrite history of East Anglian Kingdom 1,400 years ago.
- Suffolk and East of England councils seek fairness in face of energy projects.
- Search gets underway for new Armed Forces Commissioner for Suffolk.
- Trading Standards warns consumers to watch for dangerous faulty goods.
- Suffolk councillors to consider devolution and council reorganisation.

b) ESC Report

The main headlines of the topics covered in Cll JM's (ESC) written report include:

- Proposed changes in waste collection.
- Suffolk Heath tree felling.
- Bawdsey quay parking restrictions making a difference.
- Christmas festivities.
- Love East Suffolk Litter Pick cancelled.

A copy of the full reports can be seen at www.shottisham-pc.gov.uk

6-14/01/25 To approve budget for 2025-26 prior and setting of precept:

Copies of the draft budget were discussed and amended by councillors at the last meeting and the spending requirements for the year ahead agreed. To ensure that the precept meets with the total forecast expenditure it was agreed to keep the tax charge the same as last year, which will increase the precept to £6,500. Councillors voted in favour of this and will set the precept for 2025/26 accordingly.



7-14/01/25 New signatories required for new online banking account:

The clerk has opened a new bank account for the council with Unity Bank with two signatories, as agreed at a previous meeting. The clerk suggested that it would be useful to have another two councillors approved as signatories too. Cll NB and Cll JC volunteered to take on this role. The switch over from Santander to Unity Bank is due to be processed on the 21st January and should take about a week, all being well.

8-14/01/25 Report on Deben Ward Parish Councils' Meeting:

Chairman RK was pleased to report that there was full attendance at the Deben Ward Parish Council meeting in November. Councils reported a similar range of problems to those experienced in Shottisham and include speeding, state of the verges and flooding. Sutton's clerk Mike Peates volunteered to produce a spreadsheet that can be used to collate all the local issues in one place, with possible solutions. He intends to forward the completed spreadsheet to Suffolk County Council and East Suffolk Council by the end of January. The date for the next meeting has yet to be agreed.

9-14/01/25 Update on 20 mph project:

- Data from the recent speed survey confirms that the average speed through the centre of the village is 21-mph, which meets one of the criteria for a 20-mph speed limit. However, this seems to put us in a catch 22 situation as Josh White then questioned why the need to change the existing speed limit. Cll PW has spent the last 9 years working on speeding in the village and felt it was time for someone new to take on this project. Cll NB has agreed to take it over from him and will take over the correspondence with Josh White and Andrew Reid. Cll NB will also request for further surveys to be conducted during a busier time of year.
- It was decided to postpone sending the completed petition off to Cll AR until after the Christmas break. Since then, more signatures have been added to the petition which will be sent off shortly. A progress update will be included in the next village newsletter.

10-14/01/25 Discuss proposals for VE Day 80 Beacon Lighting 8th May 2025:

Councillors discussed how best to celebrate VE Day 80 based on the proposals from the pageant-master Bruno Peeks. His suggestions included fish and chips, baking a WI celebration cake and singing "I vow to thee my country", with the beacon lighting taking place at 9:30 pm. It was agreed that it was a bit early in the year to make it into a large community event, so Cll DW proposed the council organise a prosecco toast in conjunction with lighting the beacon at 9:30. The clerk agreed to contact Cll JM to ask for a donation towards the cost of the prosecco. Cll DW and Cll NB volunteered to speak to Ryan at the Sorrel Horse to inform him about the beacon lighting as he might be interested in the pub getting involved in the event.

11-14/01/25 Discuss planning application DC24/4582/AGO – Prior Notification (Agriculture)

A planning application to create an irrigation reservoir in a field 1.5 km Northeast of Shottisham and 200 m North of Bussock Barn, Bussock Lane Shottisham has been submitted to ESC for prior notification (agriculture). No comment is required from the parish council yet unless it goes for full permission.

12-14/01/25 Update on Highways Issues:

There were no new highways issues to report this meeting.

13-14/01/25 Update on Playground

Cll JM has been down to the playground and taken a good look at the seesaw to check it out for wobbles and is pleased to report that he has no concerns about its safety. He reported that the moles have been out in force and the playground is covered in molehills again. It was agreed that we need to find a new mole man to deal with the problem. Cll RK will check out who is available locally.

The clerk LR expressed concern that a large group of people using the playground for a picnic in January allowed nine or ten dogs to run loose in the playground. When challenged they refused to remove their



dogs despite being reminded that they are forbidden to be in the playground. Councillors agreed that this was annoying but decided that apart from challenging them there is little that can be done.

14-14/01/25 Clerk's report and Finance Update:

This and all other documentation relating to the Parish Council can be seen on the Shottisham Village website in accordance with Transparency Laws. (See www.shottisham-pc.gov.uk)

- a) At the close of business on 14th January 2024 the current account stood at £6,412.93.
- b) Signing of cheques before meeting
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|------|------------------------------------------------|-----------|
| i. | Playdale Playgrounds Ltd (trim trail balance) | £2,415.77 |
| ii. | Shottisham Parish Council (Unity bank deposit) | £500.00 |
| iii. | Ray Kay (councillor's expenses) | £28.00 |
- c) Signing of cheques at meeting
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| iv. | Clerk's wages | £280.00 |
| v. | HMRC | £70.00 |
| vi. | Clerk's expenses | £80.03 |
| vii. | Shottisham WI | £40.00 |
| viii. | ICO (Data Protection Fee) | £40.00 |

15-14/01/25 Updates on actions from the meeting in November

Minute Point	Action Required	Responsibility
7-12/11/24 Speed limit	<ul style="list-style-type: none"> Research 20 mph legislation on B roads. Contact AR to find out where to send petition. 	Completed NB Ongoing CD
8-12/11/24 RoSPA report	<ul style="list-style-type: none"> Purchase and fit metal clips round wooden posts. Sand down splinters on seesaw. Check on seesaw fittings. 	Ongoing RK/JC Ongoing RK Completed JC
8-12/11/24 Grass cutting	<ul style="list-style-type: none"> Arrange new contract with Nurture Landscapes. Agree to monthly payment schedule as from 2025. 	Ongoing LR Completed LR

16-14/01/2025 Matters to be brought to the attention of the council:

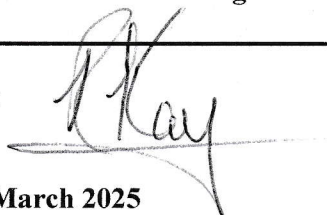
- Councillors have been receiving spam emails from one of the councillors, which has been of concern. The clerk has changed the councillor's gov.uk email password just in case it was this email account that has been hacked.
- A parishioner has volunteered to produce a care plan for the commemorative oak tree in the playground to ensure its long-term survival. One possible suggestion is to surround it with a guard rail to protect it from possible strimmer damage and the muntjac.

17-14/01/2025 Action Points arising from the January meeting:

Minute Point	Action Required	Responsibility
9-14/01/25	<ul style="list-style-type: none"> Request extra speed surveys. 	NB
10-14/01/25	<ul style="list-style-type: none"> Request a donation for a prosecco toast from CII JM. Consult with Ryan (Sorrel Horse) regarding the VE Day 80 beacon lighting event. 	LR DW/NB

Date and Time of next meeting: 11th March 2025 at 7.30 pm in the Trust Hall

Chairman:



Date: 11th March 2025