NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

Tuesday 10th November 2026
at 7.00pm in the Trust Hall

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

AGENDA

1. Chair's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
3. Councillors' Declarations of Interest
4. Signing of Minutes of 8th September 2026 as a true record
5. Reports: JR (SCC), JM (ESC)
6. To consider draft budget for 2027-28 prior to setting precept in January
7. To receive update on Highways Issues
    - Road safety on Alderton Road
8. To receive update on playground issues
    - To discuss the findings from the RoSPA report
9. To approve the updated Emergency Plan 2026
10. To consider upgrading Shottisham website to the latest template and software
11. Clerk's report and Finance report:
    a) Financial report
    b) Online payments authorised between meetings
        a. Playsafety Ltd (RoSPA Report) £124.80
        b. Kevin Foreman Garden & Property Maintenance £355.00
    c) Online payments requiring authorisation:
        a. Clerk's wages £300.00
        b. HMRC £80.00
        c. Shottisham WI Trust Hall £40.00
12. Matters to be brought to the attention of the Council
13. Update on the actions points from the previous meeting
14. Action points arising from the November meeting

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Lesley Roberts, Parish Clerk