

NOTICE OF SHOTTISHAM PARISH COUNCIL MEETING

Tuesday 8th September 2026
at 7.00pm in St Margaret's Church, Shottisham

All councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are cordially invited.

AGENDA

1. Chair's welcome and apologies for absence
2. OPEN FORUM – *an opportunity for parishioners to briefly raise matters of concern without having to sit through the whole agenda*
 - Complaint received via email regarding overgrown 30 mph road signs
3. Councillors' Declarations of Interest
4. Signing of Minutes of 14th July 2026 as a true record
5. Reports: JR (SCC), JM (ESC)
6. To receive update on Highways Issues
7. To receive update on playground issues
8. To receive update on mobile phone signal issues
9. To report back on the Deben Ward Joint Parish Council Meeting 06/08/2026
10. To discuss a request to purchase the council's generator purchased in 2023
11. To review the annual insurance renewal quote from CAS and decide whether to accept the renewal quote.
12. Clerk's report and Finance report:
 - a) Financial report
 - b) Online payments authorised between meetings:

a. Transfer from savings account	£750.00
b. Suffolk Cloud (website and emails)	£250.00
 - c) Online payments requiring authorisation:

a. Transfer from savings account	£1000.00
b. Clerk's wages	£320.00
c. HMRC	£80.00
d. CAS Insurance Services Ltd	£462.81
13. Matters to be brought to the attention of the Council
14. Action points arising from the September meeting

Lesley Roberts, Parish Clerk